## **CHECKLIST OF INFO NEEDED FOR WEBSITE:**

The domain name we will use

Logo to use (or text to use with logo)

An email address for site and/or forms and (info@ for site plus a person at the location for forms)

PHOTOS (without residents) for a tour page and home page, 2000 pixels wide if possible (or close)

Facebook link if available

Brochures, in digital form (not scanned) that should include services and a small bio of company, who what where when why and how

Any flyers or handouts or calendars of events in digital form (not scanned)

List of positions, careers, you are taking applications for and short description